

**G E B C O**  
GENERAL BATHYMETRIC CHART OF THE OCEANS

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INTERGOVERNMENTAL OCEANOGRAPHIC  
COMMISSION

COMMISSION OCEANOGRAPHIQUE  
INTERGOUVERNEMENTALE

PARIS

**G E B C O**

SUB-COMMITTEE  
ON  
UNDERSEA FEATURE NAMES  
(SCUFN)



INTERNATIONAL HYDROGRAPHIC  
ORGANIZATION

ORGANISATION HYDROGRAPHIQUE  
INTERNATIONALE

MONACO

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IHB File No. S3/2643

02 July 2013

**SCUFN Letter No. 01/2013**

**To:** SCUFN Members and Observers (see list at Annex A)  
**Subject:** 26th Meeting of SCUFN, 23-27 September 2013, Tokyo, Japan  
**Reference:** [SCUFN-26 First Circular](#), dated 25 April 2013

Dear Colleagues,

1 The reference provided general and logistical information on the forthcoming 26<sup>th</sup> meeting of the GEBCO Sub-Committee on Undersea Feature Names (SCUFN-26) to be kindly hosted by the Japan Hydrographic and Oceanographic Department (JHOD) in Tokyo, Japan, on 23-27 September 2013. This letter proposes a provisional agenda for the meeting and provides additional information. All documents pertaining to SCUFN-26 can be accessed from the IHO website ([http://www.iho.int/mtg\\_docs/com\\_wg/SCUFN/SCUFN26/SCUFN26Docs.htm](http://www.iho.int/mtg_docs/com_wg/SCUFN/SCUFN26/SCUFN26Docs.htm)).

2 A provisional agenda for SCUFN-26 is provided in Annex B. Associated documents have tentatively been listed. SCUFN members/observers are kindly requested to review this draft and provide any comments / new agenda items to the Secretary ([adcs@iho.int](mailto:adcs@iho.int)), copy to the Chair ([hans-werner.schenke@awi.de](mailto:hans-werner.schenke@awi.de)) and the Vice Chair ([Lisa.A.Taylor@noaa.gov](mailto:Lisa.A.Taylor@noaa.gov)), **by 15 August 2013**. A final draft will then be prepared and made available on the IHO website.

3 Documents intended for consideration at the meeting, e.g. undersea feature name proposals, letters to the sub-committee, white papers, should be submitted to the Secretary **by 23 August**<sup>1</sup>, i.e. one month in advance of the meeting. Upon receipt, all documents will be placed on the IHO website in a password-protected state until the end of the meeting. The password will be individually provided to all SCUFN members/observers by the Secretary. SCUFN Members and observers are strongly urged to prepare or support the preparation of proposals. SCUFN members are encouraged to review all proposals before the meeting.

4 Attention is drawn on Item 2.5 of the Terms of Reference and Rules of Procedure for SCUFN, as reproduced below:

*“Members are expected to attend every meeting of the Sub-Committee. Sub-Committee Members who are absent from meetings over two consecutive years will normally be considered to have resigned and new nominations shall be sought from the relevant parent organization.”*

It is therefore hoped that as many SCUFN members as possible will be attending SCUFN-26.

5 The [Report of SCUFN-25](#) is available on the IHO and GEBCO websites. It includes an actions list in its Annex D. Those concerned with the actions listed, or who can help to progress them, are urged to do so at their earliest convenience. The secretary will continue monitoring all actions from SCUFN-25 and earlier meetings, with a view to reporting on their progress at SCUFN-26.

6 This letter constitutes a formal invitation for all SCUFN members and observers to attend SCUFN-26. As indicated under section “Passports and Visas” of the reference, specific invitation letters will be provided on request to JHOD (attn: Ms. Yumiko Fukushima – E-mail: [ico@jodc.go.jp](mailto:ico@jodc.go.jp); Phone: +81-3-5500-7124) for those who need such invitation letter in support of their visa application.

7 I would like to express my sincere thanks to JHOD for organizing and hosting SCUFN-26. I have no doubt it will be successful thanks to JHOD support. I very much look forward to seeing many of you at the meeting.

Yours sincerely,



Prof. Dr. Hans Werner SCHENKE  
Chairman of SCUFN

**Annexes:**

- A. SCUFN membership list
- B. Provisional agenda for SCUFN-26

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<sup>1</sup> 23 July if in paper form only.

**GEBCO SUB-COMMITTEE ON UNDERSEA FEATURE NAMES (SCUFN)  
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## **2. Observers**

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## **3. Secretary**

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**26th SCUFN MEETING  
Tokyo, Japan, 23-27 September 2013**

**PROVISIONAL AGENDA**

Notes: 1) Meeting to start at 0900 at JHOD office in Tokyo on Monday 23 September 2013  
2) Names of prospective presenters of papers are given in parenthesis.

**1. Opening and Administrative Arrangements**

*Doc:* SCUFN26-01A *List of Documents (Secretary)*  
SCUFN26-01B *List of Participants (Secretary)*  
SCUFN26-01C *SCUFN Membership and Observers List (Secretary)*  
SCUFN26-01D *Terms of Reference and Rules of Procedures for SCUFN (Secretary)*

**2. Approval of Agenda**

*Doc:* SCUFN26-02A *Agenda (Secretary)*  
SCUFN26-02B *Programme (Host)*

**3. Matters remaining from Previous Meetings**

3.1 Review of Actions from SCUFN-25  
*Doc:* SCUFN26-03.1A *List of Actions from SCUFN-25 and Status (Secretary)*  
3.2 Review and Approval of SCUFN-25 Report  
*Doc:* *Report of SCUFN-25*

**4. Proposals Submitted during Intersessional Period**

4.1 Proposer xxx  
*Doc:* SCUFN26-04.1A *Proposals by xxx*  
4.2 Proposer yyy  
*Doc:* SCUFN26-04.2A *Proposals by yyy*  
4.3 Proposer zzz  
*Doc:* SCUFN26-04.3A *Proposals by zzz*  
Etc.

**5. Liaison with Other Geographical Name Bodies**

5.1 Advisory Committee on Undersea Features (ACUF) of the US Board on Geographical Names  
*Doc:* SCUFN26-05.1A *Reports of ACUF Activities (J. Nerantzis / T. Palmer)*  
5.2 Undersea Names Committee of the New Zealand Geographic Board (NZGB)  
*Doc:* SCUFN26-05.2A *Issues raised by the NZGB Undersea Names Committee (V. Stagpoole)*  
5.3 UN Group of Experts on Geographical Names (UNGEGN)  
*Doc:* SCUFN26-05.3A *Report on the 28<sup>th</sup> UNGEGN Meeting and Notice of UNGEGN-29 (T. Palmer)*  
5.4 Marine Regions  
*Doc:* SCUFN26-05.4A *Activities of Marine Regions of interest to SCUFN (to be determined)*

**6. Standardization of Undersea Feature Names: IHO-IOC Publication B-6**

*Doc:* SCUFN26-06A *Status of the new edition of B-6 (Secretary)*

**7. Gazetteer of Undersea Feature Names**

7.1 Review of Reserve Section  
*Doc:* SCUFN26-07.1A *Reserve Section of the GEBCO Gazetteer – Current Status (Secretary)*  
7.2 Official technology transfer of on-line interface to new Gazetteer database  
*Doc:* SCUFN26-07.2A *Demonstration of completed on-line interface to new Gazetteer database– (L. Taylor / M. Huet)*

7.3 Minor Undersea Features

Doc: SCUFN26-07.3A *Report of the SCUFN “Micro Feature Names” group (F. Barrios, Lin S., Y. Ohara and L. Taylor)*

7.4 Unnamed Seamount in the Pacific Ocean

Doc: SCUFN26-07.4A *Unnamed Seamounts in the Pacific Ocean – Current Status (Secretary, W. Reynoso-Peralta)*

**8. Any Other Business**

**9. Site and Dates for the Next Meeting**

**10. Conclusion**

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